



# LOW INCOME ENERGY ASSISTANCE PROGRAM (LIEAP) HOW TO APPLY

*Tear this page off and keep for your information*

**WHEN CAN I APPLY FOR LIEAP?**  
*January 19, 2016 - March 31, 2016*

**HOW DO I APPLY FOR LIEAP?**  
*Apply online or submit an application*

Apply online at [www.dcf.ks.gov](http://www.dcf.ks.gov)

- Click on "Apply for Services"
- Click on "Energy Assistance"
- Questions call 1-800-432-0043

**Submit an application**

- Mail
- Fax
- E-mail

Based on your county, use the appropriate contact information below to submit your application.

<b>Send your application to the LIEAP office that services your <u>county of residence</u>.</b>			
<p><b><u>County of Residence:</u></b> Atchison, Douglas, Johnson, Leavenworth, Wyandotte</p>	<b>MAIL TO:</b>	<p><b>DCF - LIEAP</b> 402 State Avenue Kansas City, KS 66101</p>	<p>E-mail: <a href="mailto:KSLIEAP@dcf.ks.gov">KSLIEAP@dcf.ks.gov</a> FAX: 1-888-652-0715 Phone: 913-279-7000</p>
<p><b><u>County of Residence:</u></b> Allen, Anderson, Bourbon, Brown, Chautauqua, Cherokee, Coffey, Crawford, Doniphan, Franklin, Jackson, Jefferson, Labette, Linn, Marshall, Miami, Montgomery, Nemaha, Neosho, Osage, Pottawatomie, Shawnee, Wabaunsee, Wilson, Woodson</p>	<b>MAIL TO:</b>	<p><b>DCF - LIEAP</b> 500 SW Van Buren Topeka, KS 66603</p>	<p>E-mail: <a href="mailto:LIEAPEast@dcf.ks.gov">LIEAPEast@dcf.ks.gov</a> FAX: 1-888-543-3087 Phone: 785-296-2500</p>
<p><b><u>County of Residence:</u></b> Barber, Butler, Cowley, Elk, Greenwood, Harper, Kingman, Pratt, Sedgwick, Sumner</p>	<b>MAIL TO:</b>	<p><b>DCF - LIEAP</b> 410 N. Haverhill Road El Dorado, KS 67042</p>	<p>E-mail: <a href="mailto:LIEAPWichita@dcf.ks.gov">LIEAPWichita@dcf.ks.gov</a> FAX: 1-888-543-3089 Phone: 316-321-4200</p>
<p><b><u>County of Residence:</u></b> Barton, Chase, Cheyenne, Clark, Clay, Cloud, Comanche, Decatur, Dickinson, Edwards, Ellis, Ellsworth, Finney, Ford, Geary, Gove, Graham, Grant, Gray, Greeley, Hamilton, Harvey, Haskell, Hodgeman, Jewell, Kearny, Kiowa, Lane, Lincoln, Logan, Lyon, Marion, McPherson, Meade, Mitchell, Morris, Morton, Ness, Norton, Osborne, Ottawa, Pawnee, Phillips, Rawlins, Reno, Republic, Rice, Riley, Rooks, Rush, Russell, Saline, Scott, Seward, Sheridan, Sherman, Smith, Stafford, Stanton, Stevens, Thomas, Trego, Wallace, Washington, Wichita</p>	<b>MAIL TO:</b>	<p><b>DCF - LIEAP</b> 1710 Palace Dr Garden City, KS 67846</p>	<p>E-mail: <a href="mailto:LIEAPWest@dcf.ks.gov">LIEAPWest@dcf.ks.gov</a> FAX: 1-888-543-3088 Phone: 620-272-5800</p>

# LOW INCOME ENERGY ASSISTANCE PROGRAM (LIEAP)

## FREQUENTLY ASKED QUESTIONS

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**1. Question:** WHO QUALIFIES FOR LIEAP?

**Answer:** Qualifying households must

- Not exceed the income limits in the chart displayed to the right
- Be personally responsible for the heating fuel costs payable either to the landlord, utility company or fuel vendor
- Have made recent payments of at least \$80 toward their costs

Persons Living at Address	Maximum Gross Monthly Income
1	\$1276
2	\$1726
3	\$2177
4	\$2628
5	\$3078
6	\$3529
7	\$3980
8	\$4430
+1	\$451

**2. Question:** I owe my gas/electric company more than last year. Will my benefit be bigger?

**Answer:** Not necessarily, the benefit amount is based federal funding received, anticipated number of applicants, type of dwelling, type of primary heating fuel, number of household members (citizens) and household income.

**3. Question:** Can I qualify for LIEAP if my name is not on my utility bill?

**Answer:** The applicant and the person signing the online application must be the person whose name appears primary on the primary heating source energy bill. Or if you pay the landlord for fuel costs included in the rent, or owed in addition to the rent you may also qualify and should apply for LIEAP under your name.

**4. Question:** Can I split my benefit if my name is on one utility bill and my spouse's (or other household member) name is on the other bill?

**Answer:** You cannot split your benefit between two vendors if the applicant's name is not on both utility bills.

**5. Question:** How many payments will I get?

**Answer:** LIEAP pays one benefit per year. A supplemental payment may be issued depending on funding.

**6. Question:** How will know if I'm eligible for a benefit?

**Answer:** Applications are processed within 45 days of receipt. You will notified by mail.

**7. Question:** I received my LIEAP benefit, but I still need help. What else can I do?

**Answer:** Contact your local Salvation Army, Red Cross, United Way, other local helping agency, along with your utility company for other available options.

**8. Question:** What is the **Cold Weather Rule**?

**Answer:** The Cold Weather Rule applies only to residential customers of electric and natural gas utility companies under the Kansas Corporation Commission's jurisdiction. For more information about the Cold Weather Rule please go to the KCC at [http://kcc.ks.gov/pi/cwr\\_english.htm](http://kcc.ks.gov/pi/cwr_english.htm) or contact them at (785) 271-3000.

**9. To avoid delays in processing your application, be sure to provide the following:**

- Answer all questions on the LIEAP application.
- ALL adult household members sign the application
- Copies of all items needed
- Proof of Income earned and unearned for all household members.
- Copy of all fuel bills (Gas, Electric, Propane, etc.)
- Proof of Child Support or the Court Order

*(Always send copies do not send originals; they will not be returned)*